**PROFILE:**

A motivated and results-oriented professional with over 6 years of editing experience in film and television production. Excelled when challenged with proven analysis and problem-solving skills. Is known for having developed and maintained strong working relationships. Has a reputation for successful execution of business related deliverables and acknowledged leadership skills.

### SUMMARY OF QUALIFICATIONS:

* Efficient and proven video editor with over 6 years of editing experience.
* Expert knowledge and experience with Avid Media Composer, Adobe Premiere Pro, and Final Cut Pro.
* Developed 2D and 3D motion graphics utilizing Adobe After Effects.
* Fine tuned and edited audio with Adobe Audition.
* Proven knowledge of video and audio configurations and various codecs from MPEG-2 to Avid DNxHD.
* Demonstrated strong understanding of the Production process from Pre-Production to Post-Production.
* Demonstrated to take the initiative and great with people with the ability to work in team environments.
* Detailed oriented and strong organizational skills with the ability to meet strict deadlines.

**RELEVANT ACCOMPLISHMENTS:**

* Used proficient editing/videographer skills to set guidelines and standard of quality for all colleagues which led to stronger feedback and requests from clients and viewers.
* Developed and edited numerous videos with implementation of motion graphics for various products including commercials, promos, documentaries, campaigns, and scripted dramas, while constantly meeting Producer’s and client’s expectations.

### EMPLOYMENT HISTORY:

|  |  |  |  |
| --- | --- | --- | --- |
| ***Production Coordinator/Editor*** | *Zealous Entertainment* | *Sept 2016 - Present*  *Feb 2014 – June 2015* |  |

* Managed the production process from pre-production through post-production.
* Organized and managed office while conducting and coordinating numerous administrative tasks.
* Proficient with and Microsoft Office suite including Word, Excel, and PowerPoint.
* Developed various organizational systems to keep the information and tasks flowing effectively.
* Managed budgets and schedules for a variety of productions.
* Oversaw a team of crew members and actors on projects, ranging from 5 to 50 people.
* Coordinated a number of deliverables and assets between producers, crew, and clients.
* Secured new clients for photo shoots, films, individual videos, demo reels, and commercials.
* Edited a wide-range of videos with Avid Media Composer, Adobe Premiere, and Final Cut Pro.
* Developed quality graphics and animations with Adobe Photoshop, and After Effects.
* Successfully edited various projects including films, demo reels, commercials, and documentaries.
* Collaborated with producers and clients in gearing edited projects to their requests and satisfaction.
* Packaged many completed videos for clients including its assets and what was requested upon.
* Organized the daily flow of media through our carefully managed hard drives and projects.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Logistics*** | *Octapixx Worldwide* | *Mar 2017 - Present* |  |

* Edited sizzle reels for company and trailer for distributed shows and movies.
* Packaged materials from tapes, films, and digital files for various clients.
* Organized, managed, and divided tape and film library.
* Developed several detailed excel spreadsheets of tape and film inventory.
* Prepared and led meetings involving co-workers and senior staff involved in project.
* Researched and contacted potential clients to begin, secure, and maintain business relations.
* Coordinated projects involving media assets and documents with clients, co-workers, and senior staff.
* Administrative duties including updating and organizing office supplies and record keeping.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Media Services Editor*** | *Blue Ant Media* | *June 2015 – Sept 2016* |  |

* Collaborated in the production of many channels including Love Nature, Cottage Life, and Smithsonian.
* Worked with both HD and 4K formats of programs in post-production
* Used Avid Media Composer and Adobe After Effects to ingest footage, prepare sequences, edit numerous cuts of episodes, and package shows.
* Cooperated with Urban Post, Triangle, and Smithsonian in arranging various cuts of episodes for delivery using their technical specifications.
* Operated many FTP sites and shared network drives including the Aspera, Avid Unity ISIS, and FileZilla.
* Packaged and prepared sequences to go on air or to the Love Nature app through Pharos Mediator.
* Developed and accepted requests from various parties for video screeners, fixing sequences, analyzing footage for quality control, and pushing sequences to Mediator.
* Worked with various individuals in Post-Production from Producers to Editors.
* Kept an organized environment with a structured order to our local drives and Avid projects from footage to our other media assets.
* Organized our many hard drives containing raw 4K and HD footage by labeling, keeping an Excel sheet record, and dividing and keeping a secure location for use.

|  |  |  |
| --- | --- | --- |
| ***Intern*** | *Chesler/Perlmutter* | *Sept 2013 – Jan 2014* |

* Developed treatments for possible future projects. Pitched concepts to senior team members.
* Designed package covers for pitches to potential customers using Photoshop.
* Facilitated deliveries and archived digital assets.

|  |  |  |
| --- | --- | --- |
| ***Production Assistant and Post-Production Assistant*** | *Cineflix Productions* | *Sept 2011 – Feb 2012* |

* Collaborated in the production of “Property Brothers”, “Nothing Personal”, and “For Rents”
* Organized and prepared deliverables, run time sheets, edit binders, supers lists, and dubbed tapes.
* Designed newspapers and images in Photoshop for use in “Nothing Personal”.
* Transcribed the majority of Season 3 of “Python Hunters”.
* Participated in production meetings.

|  |  |  |
| --- | --- | --- |
| ***Director/Producer/Editor*** | *Centennial College* | *Jan 2009 – April 2011* |

* Developed films and documentaries including award winning film “Darkness at the Stroke of Noon” and the nominated “Little House of Kebobs”
* Managed crew of 11 members.
* Edited films using Final Cut Pro. Managed tight deadlines while still ensuring the highest quality of final product possible.
* Facilitated post-production operations with the director and client.
* Served as a videographer on a variety of films and documentaries including award nominated “Little House of Kebobs”
* Directed projects including “The Delay””, “Life of Otakus”, “Little House of Kebobs”, and “Darkness at the Stroke of Noon: Chapter 24 & 25”
* Managed crews, schedules, and budgets.
* Produced production binders which were continuously updated and used by myself, the executive Producer, director and much of the crew
* Administered contracts and legal documents, including permits and consent forms.

### AWARDS:

* Won Award at “Canada Shorts 2016” for the film “Too Late to Life”
* Nominated for Best Documentary in the “Murphy Challenge”
* Won the Faculty Award at the “Donny Awards”

### EDUCATION:

|  |  |  |
| --- | --- | --- |
| ***Diploma of Broadcasting and Film*** | Centennial College |  |
| ***Workplace Hazardous Materials Information System (WHMIS)***  ***Worker Health and Safety Awareness (WHSA)*** | City of Toronto  City of Toronto |  |